



Rizzetta & Company

# Fishhawk Community Development District IV

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**Board of Supervisors' Meeting  
May 2, 2024**

**District Office:  
2700 S. Falkenburg Road Suite 2745  
Riverview, Florida 33578  
813.533.2950**

**[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)**

## FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

Lake House of FishHawk Ranch West, 6001 Village Center Drive, Lithia, FL 33547

[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)

<b>Board of Supervisors</b>	Dayna Kennington Daniel Rothrock Jeffrey Stewart Adam Brygidyr Scott Sheffield	Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Debby Wallace	Rizzetta & Company, Inc.
<b>District Counsel</b>	Erin McCormick	Erin McCormick Law, PA
<b>District Engineer</b>	Stephen Brletic	BDI

### **All cellular phones and pagers must be turned off during the meeting.**

The audience comments portion of the agenda is when individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

# FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571  
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614  
[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)

**Board of Supervisors  
FishHawk Community  
Development District IV**

April 24, 2024

## AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, May 2, 2024 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors' Regular Meeting held on April 4, 2024 .....Tab 1
  - B. Ratification of Operations & Maintenance Expenditures for March 2024 .....Tab 2
- 4. STAFF REPORTS**
  - A. Landscape Inspection Services Report.....Tab 3
  - B. Landscape Report.....Tab 4
    - i. Response to March Landscape Maintenance Report.....Tab 5
    - ii. Consideration of Landscape Addendum #35.....Tab 6
  - C. Irrigation Report .....Tab 7
  - D. Aquatic Services Report.....Tab 8
  - E. District Counsel
  - F. District Engineer
  - G. HOA Property Manager
  - H. District Manager .....Tab 9
- 5. BUSINESS ITEMS**
  - A. Presentation of Fiscal Year 2024/2025 Proposed Budget.....Tab 10
    - i. Consideration of Resolution 2024-01; Approving Fiscal Year 2024/2025 Proposed Budget and Setting Public Hearing.....Tab 11
  - B. Consideration of GTP Maintenance Proposals
  - C. Discussion Regarding Pond Behind Encore (Pond 200).....Tab 12
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

*Debby Wallace*

Debby Wallace  
District Manager

# Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, April 4, 2024, at 10:02 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chairman</b> <i>(via phone)</i>
Daniel Rothrock	<b>Board Supervisor, Vice-Chairman</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Scott Sheffield	<b>Board Supervisor, Assistant Secretary</b>
Adam Brygidyr	<b>Board Supervisor, Assistant Secretary</b> <i>(via phone)</i>

Also present were:

Debby Wallace	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Erin McCormick Law</b>
Wesley Elias	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
John Fowler	<b>Field Services Manager; Rizzetta &amp; Company, Inc.</b>
Patti Picciano	<b>HOA Property Manager</b>
Sam Patel	<b>Representative, Brightview</b>
Paul Vina	<b>Representative, Ballenger Irrigation</b>
Stephen Brletic	<b>District Engineer, BDI</b>

Audience	<b>Present</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Audience comments were entertained regarding concerns with the pond behind Encore, weeds and trash around pond inlets. Staff will contact the appropriate firms to address the concerns.

47 **THIRD ORDER OF BUSINESS** **Consideration of Minutes of Board of**  
48 **Supervisors' Regular Meeting Held**  
49 **March 7, 2024**  
50

51 Ms. Wallace presented the minutes of the Board of Supervisors' meeting held on  
52 March 7, 2024, to the Board. There were no questions on the minutes.  
53

On a Motion by Mr. Stewart, seconded by Mr. Sheffield, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors regular meeting held on March 7, 2024, as presented, for the FishHawk Community Development District IV.

54  
55 **FOURTH ORDER OF BUSINESS** **Ratification of Operations &**  
56 **Maintenance Expenditures for**  
57 **February 2024**  
58

59 Ms. Wallace presented the February 2024 Operation & Maintenance Expenditures  
60 to the Board. A request was made for Ms. Wallace to research what appears to be a  
61 duplicate invoice and follow-up with the Board.  
62

On a Motion by Mr. Rothrock, seconded by Mr. Sheffield, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for February 2024 (\$167,778.21), for the FishHawk Community Development District IV.

63  
64 **FIFTH ORDER OF BUSINESS** **Staff Reports**  
65

66 **A. Field Services Report**

67 Mr. Fowler reviewed the Field Inspection Report with the Board and presented  
68 a separate cover addendum from Brightview for the installation of annuals .  
69

On a Motion by Mr. Rothrock, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the Brightview addendum #33 in the amount of \$5,170.75, for the FishHawk Community Development District IV.

70 **B. Landscape Report**

71 Mr. Patel provided an update to the Board and led discussions on the cost  
72 for removal of 2 dead trees. Mr. Patel will provide a formal proposal.  
73  
74

On a Motion by Mr. Rothrock, seconded by Mr. Sheffield, with all in favor, the Board of Supervisors approved a not-to-exceed amount of \$1,300 for the removal of the 2 dead trees, for the FishHawk Community Development District IV.

76 **C. Irrigation Services Report**  
77 Mr. Vina reviewed the report with the Board, noting that Ballenger responded  
78 to SWFWMD on behalf of the district.  
79

80 **D. Aquatic Services Report**  
81 The Board reviewed the aquatic services report.  
82

83 **E. District Counsel**  
84 Ms. McCormick and Mr. Brletic provided updates on the Tampa Bay Water  
85 Pipeline Project, stating that they will continue to keep the Board updated.  
86

87 **F. District Engineer**  
88 Mr. Brletic provided a brief update on the Gopher Tortoise issue, noting that  
89 more maintenance is needed for the permit. A brief discussion ensued.  
90

On a Motion by Mr. Rothrock, seconded by Mr. Sheffield, with all in favor, the Board of Supervisors Board directed Staff to collect proposals based on burn option vs mechanical removal option in the scope of work, for the FishHawk Community Development District IV.

91  
92 Mr. Brletic addressed the Traffic Analysis report provided by the County. He  
93 recommended adding standards to the Brightview scope of work. Ms.  
94 McCormick will review the current contract with Brightview. If the standards  
95 are included Brightview will be asked to complete an audit of all intersections.  
96

97 **G. HOA Property Manager**  
98 Present. No report.  
99

100 **H. District Manager**

101  
102 Ms. Wallace reviewed her report with the Board. There were no questions.  
103 The next CDD meeting will be held May 2, 2024, at 10:00 a.m.  
104

105 Ms. Wallace presented the Website Compliance Report and distributed a draft  
106 of Fiscal Year 2024/2025 proposed Budget. There were no comments on  
107 either.  
108

109 **SIXTH ORDER OF BUSINESS**

**Consideration of Signage Proposals**

110  
111 Discussion was held regarding the proposals received for street sign replacements.  
112

On a Motion by Mr. Rothrock, seconded by Mr. Stewart, with all in favor, the Board of Supervisors Board approved the proposal from Creative Mailbox in the amount of \$3,496.40, for the FishHawk Community Development District IV.



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**SEVENTH ORDER OF BUSINESS**                      **Consideration of Encore Well Proposal**

On a Motion by Mr. Rothrock, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the Fourquarean Well Drilling with a not-to-exceed amount of \$1,500 for Encore Well repair, for the FishHawk Community Development District IV.

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**EIGHTH ORDER OF BUSINESS**                      **Supervisor Comments**

There were no requests put forward at this time.

**NINTH ORDER OF BUSINESS**                      **Adjournment**

On a Motion by Mr. Rothrock, seconded by, Mr. Sheffield, with all in favor, the Board of Supervisors adjourned the meeting at 11:30 a.m. for the FishHawk Community Development District IV.

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Assistant Secretary

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Chair / Vice Chair

## **Tab 2**

# FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

## **Operation and Maintenance Expenditures**

**March 2024**

**For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2024 through March 31, 2024. This does not include expenditures previously approved by the Board.

The total items being presented:      **\$105,442.51**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Fishhawk IV Community Development District

## Paid Operation & Maintenance Expenditures

March 1, 2024 Through March 31, 2024

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Adam Brygidyr	100087	AB030724	Board of Supervisors Meeting 03/07/24	\$ 200.00
Ballenger & Company, Inc.	100097	24150	Irrigation Maintenance 03/24	\$ 4,550.00
Ballenger Landcare, LLC	100100	24181	Irrigation Repairs 03/24	\$ 1,550.00
BrightView Landscape Services, Inc.	100088	8818917	Resod Turf - Quarry Lake 02/24	\$ 916.04
BrightView Landscape Services, Inc.	100098	8804897	Monthly Landscape Maintenance 03/24	\$ 18,410.83
Brletic Dvorak, Inc.	100089	1419	Engineering Services 02/24	\$ 100.00
Daniel Gray Rothrock	100090	DR030724	Board of Supervisors Meeting 03/07/24	\$ 200.00
Dayna J. Kennington	100091	DK030724	Board of Supervisors Meeting 03/07/24	\$ 200.00
Erin McCormick Law, P.A.	100086	10724	Legal Services 01/24	\$ 1,913.50
Erin McCormick Law, P.A.	100086	10730	Legal Services 02/24	\$ 2,136.00
Hillsborough County BOCC	20240328	1416996147 ACH 02/24	14223 Lambert Bridge 02/24	\$ 88.21
Hillsborough County BOCC	ACH	1416996147 ACH 01/24	14223 Lambert Bridge 01/24	\$ 225.32
Jeffrey Stewart	100092	JS030724	Board of Supervisors Meeting 03/07/24	\$ 200.00
Poop 911	100093	3977C	11 Doggie Stations & 10 Trashcans 02/24	\$ 702.00

# Fishhawk IV Community Development District

## Paid Operation & Maintenance Expenditures

March 1, 2024 Through March 31, 2024

Vendor Name	Check Number	Invoice Number	Description	Invoice Amount
Rizzetta & Company, Inc.	100085	INV0000087955	District Management Services 03/24	\$ 4,930.67
Scott C Sheffield	100094	SS030724	Board of Supervisors Meeting 03/07/24	\$ 200.00
Signarama - Brandon	100095	INV-970	(3) Dibond Signs & Posts 03/24	\$ 470.44
Sitex Aquatics, LLC	100099	8161-B	Monthly Lake Maintenance 03/24	\$ 1,350.00
TECO	20240320	321000017145 02/24 AUTO PAY	Electric Summary 02/24	\$ 27,865.94
TECO	ACH	211009775761 02/24 Autopay	13773 Fishhawk Blvd 02/24	\$ 31.23
TECO	ACH	211009776033 02/24 Autopay	5601 Balcony Bridge 02/24	\$ 39.86
TECO	ACH	211009776033 02/24-B Autopay	5601 Balcony Bridge 02/24	\$ 27.21
TECO	ACH	211017320014 02/24 Autopay	Village Center Dr PH2 02/24	\$ 12,191.37
TECO	ACH	321000017145 Summary 01/24 Autopay	Electric Summary 01/24	\$ 26,311.39
U.S. Bank	100096	7231381	Trustee Fees - S2023 Custody Construction	<u>\$ 632.50</u>
<b>Total Report</b>				<b><u>\$ 105,442.51</u></b>

## **Tab 3**

# FISHHAWK IV

## LANDSCAPE INSPECTION REPORT



April 16th, 2024  
Rizzetta & Company  
John Fowler – Landscape Specialist



Rizzetta & Company  
Professionals in Community Management

# Summary, Mosaic

## General Updates, Recent & Upcoming Maintenance Events

❑ Multiple turf issues throughout the district.

❑ Need to concentrate on remove Spanish Moss in trees to contracted 15 feet high.

The following are action items for BrightView to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation. **Bold & Underlined question or info for BOS.** **Orange** is for Staff.

1. Noting weeds in the Ornamental Grasses on Fishhawk Blvd. I asked Brightview to provide a proposal to install Pine Straw as a mulch for the medians.
2. Weeds in the Jasmine in the medians on Fishhawk Blvd. Treat accordingly.
3. Noting during this inspection new soil is being installed for the annual beds. Annuals should be installed before the next BOD meeting.
4. Remove tall weeds in the Juniper 'Parsoni' on the ROWs of Mosaic.
5. Schedule a pruning event for the Gold Mound on Mosaic to create the correct terracing effect between species.
6. Brightview was onsite during this inspection pruning the property. They cut back the Firebush at many of the roundabouts for line of site issues. Ensure Mosaic and Circa Crossing is on the list.
7. Remove large weeds in the Jasmine at the Sagewood entrance island.
8. Improve turf color and vigor and treat broadleaf weeds on corner of Circa Crossing at the Sagewood entrance. (Pic. 8>)
9. Edge the Jasmine to the curbing line each service. Sagewood entrance in need.
10. Pointed out the turf quality on Watercolor between Boyette and village Center Drive that has not improved over the past year. Brightview informed me fertilizer will be applied soon and they do not sub out the chemical portion of the contract.
11. **There is a dead Sable Palm on the median of Mosaic just North of Circa Crossing. Was a proposal for removal?**
12. **Remove Spanish Moss on Bald Cypress and Red Maple trees on Mosaic just North of Circa Crossing on the West ROW.**
13. **Remove dead Indian Hawthorn on Mosaic**
14. There is a heavy weed infestation in the bed on Boyette Rd. that borders the Sagewood aluminum fence. Treat accordingly.



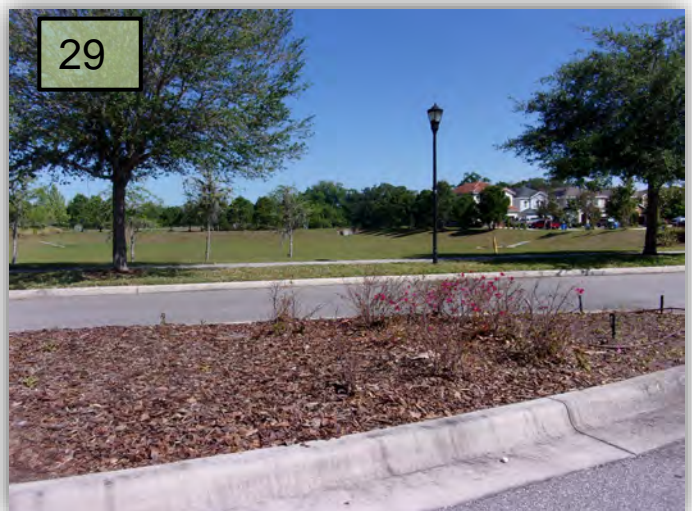


# Watercolor, VCD

15. Raise the Oak canopy in the Barrington Stowers and Mosaic roundabout bed to contract height.
16. Remove palm volunteers in the medians of Mosaic.
17. Diagnose and treat declining Juniper on the Southwest corner of Mosaic and Barrington Stowers roundabout.
18. Remove sucker growth at the base of the Crepe Myrtles at the Barrington Stowers and Mosaic roundabout.
19. Raise the Oak canopy to contract spec. on Watercolor Dr. from Boyette to Village Center Dr. along the South sidewalk.
20. Ensure the dry pond is being maintained before the rainy season behind the homes in Encore. Banks appear mowed but not down to the edge and in low lying areas where it is dry.
21. Schedule a pruning event for the Petit Ixora for a consistent even look in the median of Sparrowhead Way at Encore entrance.
22. Diagnose and treat the Bougainvillea that is not thriving on the entrance side of Sparrowhead Way. (Pic. 22)



23. There are vines growing in the Magnolia on Watercolor Dr. across the street from Sparrowhead Way. Please remove.
24. Treat grassy weeds in the Liriope along the aluminum fence on the entrance ROW of Sparrowhead Way.
25. Diagnose and treat a declining tree on the outbound lane on Sparrowhead Way just North of the camera after exiting Sparrowhead Way gate. Have Brightview arborist investigate and report findings.
26. Still appears a couple tree canopies need lifting on the sidewalk of VCD from Watercolor to Natures Reserve West ROW.
27. Diagnose and treat the declining Bougainvillea at the Encore entrance off Natures Reserve Dr.
28. There is a stump that needs to be removed on VCD on the West ROW between Natures Reserve Dr. and Boyette.
29. Bougainvillea still do not appear healthy on the median island of Natures Reserve Dr. East of VCD. (Pic. 29)



30. Diagnose and treat the declining turf at the backside of the roundabout on Quintessa Ln. What can be done to improve this?

# VCD

31. Diagnose and treat declining turf at the Lambert Bridge Ln. roundabout.
32. Treat weeds in the tree rings at the Passive Park on Southside of Lambert Bridge Ln. between Knob Tree.
33. Remove Ball Moss and Spanish Moss in the trees on both corners of Eastside of VCD and Natures Reserve Dr. intersection.
34. Ensure Confederate Jasmine is being edged on the medians of Village Center Dr. each service.
35. Bare area that may need new turf on the NE corner of Shell Ridge and VCD intersection.
36. Bare area that may need new turf on the NE corner of Quarry Lake and VCD.
37. Diagnose and treat the declining turf on Village Center Dr. medians between Quarry Lake and Barrington Stowers. What is the next fertilization date for the district?
38. Remove Oak sucker growth off the base of the trunks in the medians of VCD. There are several in need. (Pic. 38)
40. Remove any dead material in the Indian Hawthorn at the VCD and Slate Rock roundabout.
41. Remove an Arboricola in the Flax Lily on VCD located between Barrington Stowers and Circa Fishhawk Blvd.
42. Remove dead Ilex Shillings in the median on VCD between Barrington Stowers and Circa Fishhawk Blvd.
43. Treat bed weeds in the Circa Fishhawk and Village Center Dr. roundabout.
44. Large grassy weeds in the ROW of Village Center Dr. between Barrington Stowers and Circa Fishhawk Blvd. (Pic. 44)



39. Noting an irrigation head stuck up in the median on VCD between Quarry Lake and Slate Rock. May need to be replaced. (Pic. 39>)



# Village Center Dr., Watercolor Dr.

45. Raise the Oak canopies at Chert Hill park to contract specification.

46. Remove Spanish Moss in trees at Chert Hill park up to 15 ft.

47. Remove Oak sucker growth at Chert Hill park. (Pic. 47)



48. Diagnose and treat a declining Ligustrum on the walkthrough between Rolling Dunes Rd. to Parkside Ridge Way.

**49. Two small trees that appear dead on the walk-through path of Jasper Glen to Shell Ridge between Quartz Lake Way and Rolling Dunes Rd. Was a proposal provided for removal?**

50. Remove Spanish Moss in the trees to contract height at Parkside Ridge Park.

51. Remove Jasmine vine growing up the Crepe Myrtle tree on Jasper Glen at the end of Parkside Ridge Park.

**52. There is a stump missed for grinding on the walk-through path of Jasper Glen to Shell Ridge across the street from Parkside Ridge park.**

**53. Set a pruning event for the Awabuki at the lift station on Watercolor Dr. across the street from Parkside Ridge Dr.**

54. Noting a tree came down during a recent storm at Parkside Ridge Park. (Pic. 54)



55. Noting there is still a pile of dirt on the sidewalk of Watercolor Dr. across the street from Barrington Stowers. Will continue to monitor to ensure site is restored once pool is completed.

56. There is a dead tree on the ROW of Barrington Stowers between Watercolor and Jasper Glen. I recommend this be replaced with another tree and not sod. (Pic. 56)



57. Check irrigation for time and coverage for Barrington Stowers between Watercolor and Shell Ridge. The entire area appears dry.

58. Remove Oak sucker growth off the base of the tree on the corner of Esker Falls and Barrington Stowers.

# Barrington Stowers, Shell Ridge

59. Raise the Oak canopies overhanging the sidewalk on Barrington Stowers between Esker Falls and Caldera Ridge. (Pic. 59)



60. Diagnose and treat the declining turf on the Southwest corner of Caldera Ridge and Barrington Stowers.

61. Diagnose and treat the declining turf in the medians of Barrington Stowers from Village Center Dr. to Mosaic. It appears to be chlorotic and possibly have fungus. Was this treated? Does not seem to be responding to fertilizer application. (Pic. 61)



62. Remove all palm volunteers growing in the median beds of Barrington Stowers between VCD and Mosaic. There is also Oak sucker growth in these areas as well that need to be attended to.

63. Noting turf still needs to green up at the park on Great Lawn Pl.

64. Diagnose and treat declining Ornamental Grasses at the park of Circa Fishhawk and Watercolor Dr. (Pic. 64)



65. There are a few areas in Central Park where the turf appears dry. Most are on berms. Check for coverage and time.

66. Remove Spanish Moss in Oaks and Crepe Myrtles on Shell Ridge Dr. in Central Park to contracted 15 feet.

67. Bare area where a tree was removed on Shell Ridge between Briar Chapel Way and Barrington Stowers. Need sod proposal to fill in.

68. Remove a Brazilian Pepper growing up in the Loropetalum across the street from Briar Chapel on Shell Ridge Dr.

69. Remove sucker growth off the base of the Crepe Myrtle trees in the beds on the CDD portion behind the amenity center on Shell Ridge.

70. Remove unsightly Flax Lilies and palm debris in bed on Shell Ridge between Watercolor and Circa Fishhawk. This bed is by sidewalk that has Sable Palms.

# Circa Fishhawk Blvd., Fishhawk Blvd.

71. Ensure irrigation is working properly in the Zoysia turf in the field behind the amenity center on CDD land. Needs to green up.

72. Raise the Oak canopy overhanging the road on the Northeast corner of Shell Ridge and VCD intersection.

73. Diagnose and treat the turf across the street from the basketball court on the walkthrough to Shell Ridge. Also, double check irrigation here for time and coverage.

74. Check the irrigation in the turf around the basketball court located at Caldera Ridge and Esker Falls.

75. Treat active ant mound at the park of VCD and Hometown Ln.

76. Diagnose and treat the declining Viburnum around the electrical box on Hometown Ln.

77. Remove a dead stalk in the Palmetto shrubs at the park on the corner of Spector and Kingsley Corner Way.

78. Raise the Oak canopy on Circa Fishhawk Blvd. just South of VCD almost touching the ground.

79. Remove dead Indian Hawthorn in the beds on Circa Fishhawk Blvd. between Esker Falls and VCD.

80. Tip prune the Oleander just under the lettering on the monument of Circa Fishhawk and Fishhawk Blvd. intersection.

81. Need to pull weeds in the Confederate Jasmine in the triangle median on Circa Fishhawk by Publix. (Pic. 81>)

82. Raise the Crepe Myrtle canopy behind the monument of Circa Fishhawk and FishHawk Blvd. monument blocking a sign.

83. Ensure the drainage ditch and aluminum fence on the walk path on the Northside of Lake Hutto is being maintained. Currently it appears it is being missed. See Below



# Proposals

1. Brightview to provide a proposal to remove a dead Sable Palm on Mosaic median just North of Circa Crossing
2. Brightview to provide a provide a proposal to install sod over the removed stumps in turf areas. Provide the correct turf for the matching area.
3. Brightview to provide a proposal to install new St. Augustine in any bare areas larger than approximately 100 sq. ft.
4. Brightview to provide a proposal replace the declining Bougainvillea with a different species that will thrive at:
  - the entrance of Encore on Sparrowhead Way
  - The entrance median of Encore on Natures Reserve Dr.
  - The median on Natures Reserve Dr. East of VCD.
5. Brightview to provide a proposal to remove unsightly Thryallis on Shell Ridge North ROW between Caldera Ridge and VCD. Install a different species that will thrive in the area and look good year-round.



# Tab 4



# BrightView

Landscape Services, INC.

## LANDSCAPE MANAGEMENT REPORT

Client: FISHHAWK IV CCD Date: 04/01/24 THRU 04/05/24

### LAWN MAINTENANCE SERVICES FOR THIS WEEK:

#### MOW

- All Turf
- Selected Areas

BLOW OFF/VACUUM \_\_\_\_\_

#### EDGE

- Pavement
- Plant Beds

BLOW OFF \_\_\_\_\_

#### WEEDEAT

- 

#### DEBRIS REMOVAL

REMOVED TRASH \_\_\_\_\_

### HORTICULTURAL SERVICES FOR THIS WEEK:

#### PRUNE

- Shape \_\_\_\_\_
- Deadwood \_\_\_\_\_
- Shear \_\_\_\_\_

#### WEED

- \_\_\_\_\_

#### FERTILIZE

- Seasonal \_\_\_\_\_
- Spot \_\_\_\_\_

#### PEST CONTROL

- Fungicide \_\_\_\_\_
- Herbicide \_\_\_\_\_
- Insecticide \_\_\_\_\_

#### IRRIGATION ADVISORY

\_\_\_\_\_  
\_\_\_\_\_

#### NEXT WEEK'S PLANS/COMMENTS

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
JESUS LONGORIA  
YOUR LANDSCAPE MANAGER





# BrightView

Landscape Services, INC.

## LANDSCAPE MANAGEMENT REPORT

Client: FISHHAWK RANCH IV CCD Date: 04/08/ NTHRU 04/12/24

### LAWN MAINTENANCE SERVICES FOR THIS WEEK:

#### MOW

- All Turf
- Selected Areas

BLOW OFF/VACUUM

#### EDGE

- Pavement
- Plant Beds

BLOW OFF

#### WEEDEAT

- 

#### DEBRIS REMOVAL

REMOVED TRASH

### HORTICULTURAL SERVICES FOR THIS WEEK:

#### PRUNE

- Shape
- Deadwood
- Shear

TRIMMED SHRUB ON 04/11 THRU 04/12/24

#### WEED

- SPRAYED BED WEEDS AND CRACK WEEDS ON 04/11 AND 04/12/24

#### FERTILIZE

- Seasonal
- Spot

#### PEST CONTROL

- Fungicide
- Herbicide
- Insecticide

#### IRRIGATION ADVISORY

#### NEXT WEEK'S PLANS/COMMENTS

JESUS LONGORIA  
YOUR LANDSCAPE MANAGER



# BrightView

Landscape Services, INC.

## LANDSCAPE MANAGEMENT REPORT

Client: FISHHAWK RANCH IV CCD Date: 04/16 THRU 04/19/24

### LAWN MAINTENANCE SERVICES FOR THIS WEEK:

#### MOW

- All Turf
- Selected Areas

BLOW OFF/VACUUM

#### EDGE

- Pavement
- Plant Beds

BLOW OFF

#### WEEDEAT

- 

#### DEBRIS REMOVAL

REMOVED TRASH

### HORTICULTURAL SERVICES FOR THIS WEEK:

#### PRUNE

- Shape
- Deadwood
- Shear

TRIMMED SHRUBS ON 04/15 THRU 04/18/24

#### WEED

- SPRAYED BED AND CRACK WEEDS 04/15 THRU 04/18/24

#### FERTILIZE

- Seasonal
- Spot

COMPETED FERTILIZER TREATMEANT 20/0/10 100 PERCENT SCU

#### PEST CONTROL

- Fungicide
- Herbicide
- Insecticide

SPRAYED TURF WEEDS ON 04/17/24

#### IRRIGATION ADVISORY

#### NEXT WEEK'S PLANS/COMMENTS

JESUS LONGORIA  
YOUR LANDSCAPE MANAGER



# Tab 5

# FISHHAWK IV

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## LANDSCAPE INSPECTION REPORT



March 25th, 2024  
Rizzetta & Company  
John Fowler – Landscape Specialist



Rizzetta & Company  
Professionals in Community Management

# Summary, Mosaic

## General Updates, Recent & Upcoming Maintenance Events

- ❑ Multiple turf issues throughout the district.
- ❑ Need to concentrate on remove Spanish Moss in trees to contracted 15 feet high.

The following are action items for BrightView to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. Green text indicates a proposal has been requested. **Blue** indicates irrigation. **Bold & Underlined question or info for BOS.** Orange is for Staff.

1. Remove low lying Spanish Moss in the Crepe Myrtles in the medians on Fishhawk Blvd.
2. Need to switch out annuals soon. Still okay but declining.
3. There is a dead Sable Palm on the median of Mosaic just North of Circa Crossing. Was a proposal for removal?
4. Edge the Jasmine to the curbing line each service. This one in front of the Sagewood entrance gate. (Pic. 4)
5. Diagnose and treat the turf on Circa Crossing on the North ROW just West of Mosaic. May need a proposal for new turf here.
6. Schedule a pruning event for the Bougainvillea at the Mosaic and Circa Crossing roundabout.
7. Noting during this inspection that Brightview is on property pruning the palms on Mosaic.
8. Remove Spanish Moss on Bald Cypress and Red Maple trees on Mosaic just North of Circa Crossing on the West ROW. (Pic. 8)
9. Remove Spanish Moss on Oak trees on the corner of Watercolor and Boyette to the contract height of 15 feet.
10. There is a heavy weed infestation in the bed on Boyette Rd. that borders the Sagewood aluminum fence.
11. Treat weeds in the Barrington Stowers and Mosaic roundabout bed.
12. Raise the Oak canopy in the Barrington Stowers and Mosaic roundabout bed to contract height.



# Watercolor, VCD

13. Bare area where a tree was removed on the corner of Watercolor and Boyette. Need a proposal for sod here.
14. Treat ant mounds on Watercolor Dr. between Boyette Rd. and Village Center Dr. The population has greatly reduced but still a couple mounds left.
15. Diagnose and treat the Croton on the inbound ROW of Sparrowhead Way off Watercolor Dr. Once treated, they could use a rejuvenation cutback.
16. There are vines growing in the Magnolia on Watercolor Dr. across the street from Sparrowhead Way. Please remove. (Pic. 16)



17. Treat grassy weeds in the Liriope along the aluminum fence on the entrance ROW of Sparrowhead Way.
18. Treat a declining Silver Buttonwood and remove Ball Moss on the West ROW of Sparrowhead Way along the aluminum fence.
19. Diagnose and treat the Bougainvillea that is not thriving on the entrance side of Sparrowhead Way.
20. Remove dangling staking straps that are dangling on the tree on the entrance side of Sparrowhead Way by the camera.

21. Large bare areas of turf on Watercolor Dr. on the South ROW between Sparrowhead Way and Village Center Dr. May need sod enhancement. (Pic. 21)



22. It appears the passive park on the Northwest corner of Watercolor Dr. and Village Center Dr. has not been serviced recently. Ensure this is mowed with the rest of the CDD.
23. Still appears a couple tree canopies need lifting on the sidewalk of VCD from Watercolor to Natures Reserve West ROW.
24. Two bare areas where trees were removed on VCD just North of Natures Reserve Dr. Was a proposal submitted for sod?
25. Some of the turf throughout the district seems to be responding to fertilizer and warm weather but not all the areas.
26. One example of turf not showing improvement is on Natures Reserve Dr. on the Encore entrance side.
27. Treat weeds in the bed on the Southwest corner of Natures Reserve Dr. and VCD.
28. Bougainvillea still do not look good on the median island of Natures Reserve Dr. East of VCD. I feel we need to get a proposal to remove and plant a different species.



# VCD

29. Still an area of turf on Quintessa roundabout that does not look healthy. There is a chemical sign though like it was treated recently.

30. It appears no mulch was added to the roundabouts on Quintessa Ln. or Lambert Bridge Ln.

31. Remove vines growing on the Indian Hawthorn in the bed at Lambert Bridge Ln. roundabout.

32. It appears the passive park on Lambert Bridge on the South ROW between Iron Horse and Knob Tree is not being serviced with the rest of the district. Please ensure this is done. (Pic. 32)



33. Remove Ball Moss and Spanish Moss in the trees on both corners of Eastside of VCD and Natures Reserve Dr. intersection.

34. Turf does not seem to be responding to fertilizer application on Village Center Dr. between Watercolor Dr. and Natures Reserve Dr.

35. Remove a Brazilian Pepper Tree growing within the Plumbago on the SE corner of VCD and Watercolor Dr.

36. Edge Jasmine off the curbs on the medians of VCD each service.

37. Bare area that may need new turf on the NE corner of Shell Ridge and VCD intersection.

38. Bare area that may need new turf on the NE corner of Quarry Lake and VCD. (Pic. 38)



39. Diagnose and treat the declining turf on Village Center Dr. medians between Quarry Lake and Barrington Stowers.

40. Remove any dead material in the Indian Hawthorn at the VCD and Slate Rock roundabout.

41. Remove Oak sucker growth off the base of the trunks in the medians of VCD. There are several in need. (Pic. 41)




42. Remove an Arboricola in the Flax Lily on VCD located between Barrington Stowers and Circa Fishhawk Blvd.





## Village Center Dr., Watercolor Dr.

- 43. Remove the hanging frond on the Bismark Palm and fruiting structures at the Circa Fishhawk and VCD roundabout.**
44. Diagnose and treat declining Jasmine in the median on VCD just past North of Barrington Stowers.
45. Remove any dead Ilex Shillings in the median on VCD between Barrington Stowers and Circa Fishhawk Blvd.
46. Treat weeds in the shrubs at the VCD and Circa Fishhawk Blvd. roundabout.
47. Diagnose and treat all the Firebush and Blue Daze on the median triangles throughout the district. May require rejuvenation cutbacks once treated to promote new growth.
- 48. Mulch was not installed on the walkthrough path tree rings between Caldera Ridge Dr. and Quartz Lake Way.**
- 49. Two small trees that appear dead on the walk-through path of Jasper Glen to Shell Ridge between Quartz Lake Way and Rolling Dunes Rd. Was a proposal provided for removal?**
50. Mulch was not installed on the walkthrough path tree rings from Rolling Dunes Rd. to Parkside Ridge Way.
51. Remove Spanish Moss in the trees at the park on Chert Hill to contract height of 15 feet.
- 52. Set a pruning event for the Ligustrum trees on the walkthrough path from Rolling Dunes Rd. to Parkside Ridge Way.**
- 53. Set a pruning event for the Awabuki at the lift station on Watercolor Dr. across the street from Parkside Ridge Dr. Cut it back to fence height.**
55. Tree stump was removed on the Southside of Parkside Ridge Dr. There are now two small bare areas where trees were removed. I recommend sodding both spots. Was a proposal provided?
- 56. There is a stump missed for grinding on the walk-through path of Jasper Glen to Shell Ridge across the street from Parkside Ridge park.**
- 
57. Appears mulch was missed on the tree rings on the walkthrough path of Jasper Glen to Shell Ridge across the street of Parkside Ridge.
58. Remove Spanish Moss in the trees to contract height at Parkside Ridge Park.
59. Remove Jasmine vine growing up the Crepe Myrtle tree on Jasper Glen at the end of Parkside Ridge Park.
60. Noting there is still a pile of dirt on the sidewalk of Watercolor Dr. across the street from Barrington Stowers.
61. Two bare areas where trees were removed on Watercolor Dr. across the street from Barrington Stowers. Was a proposal provided to remedy this area? Please provide one for sod and another for trees going back in as this may be an area needed for tree replacement.



# Barrington Stowers, Shell Ridge

62. There appears to be a dead tree on the ROW of Barrington Stowers between Watercolor and Jasper Glen. Investigate and report your findings.



63. Check the irrigation for coverage and time for the turf on the berm on Barrington Stowers between Shell Ridge and Quarry Lake Rd.

64. Raise the Oak canopy overhanging the sidewalk on Barrington Stowers by Caldera Ridge.

65. Diagnose and treat the declining turf in the medians of Barrington Stowers from Village Center Dr. to Mosaic. It appears to be chlorotic and possibly have fungus. Was this treated? Does not seem to be responding to fertilizer application.

66. Remove palm volunteers growing in the bed in front of unit 14107 Barrington Stowers.

67. Remove Spanish Moss in the trees in the medians of Barrington Stowers.

68. Remove dead Ilex Shillings in the median of Barrington Stowers across the street from the elementary school. (Pic. 68>)

69. Diagnose and treat declining Ornamental Grasses at the park of Circa Fishhawk and Watercolor Dr.

70. Improve turf vigor and density at the irrigation clock on Watercolor across the street from Shell Ridge Dr.

71. There are a couple areas in Central Park where the turf appears dry. Most are on berms. Check for coverage and time.

72. Remove Spanish Moss in Oaks and Crepe Myrtles on Shell Ridge Dr. in Central Park.

73. Bare area where a tree was removed on Shell Ridge between Briar Chapel Way and Barrington Stowers. Was a proposal provided?

74. Remove a Brazilian Pepper growing up in the Loropetalum across the street from Briar Chapel on Shell Ridge Dr.

75. Remove sucker growth off the base of the Crepe Myrtle trees in the beds on the CDD portion behind the amenity center on Shell Ridge.

76. Cut back the leggy Thryallis on the North ROW of Shell Ridge between Caldera Ridge Dr. to VCD.

77. Diagnose and treat the declining turf on Shell Ridge on the North ROW between Caldera Ridge and VCD.



## Circa Fishhawk Blvd., Fishhawk Blvd.

78. Appears the mailbox kiosk bed on Quarry Lake Rd. was not mulched.
79. Mulch not installed on walkthrough path tree rings between Quarry Lake Rd. and Esker Falls Ln.
80. Tree rings were not mulched on small park on Caldera Ridge Dr by park on Whisper Bench Way.
81. Park not mulched on Hometown Ln. and Colony Glen.
82. Remove vines growing on the Viburnum by the electrical box on Hometown Ln.
83. Remove Spanish Moss in a Magnolia tree at the park on Kingsley Corner Way.
84. Raise the Oak canopy on Circa Fishhawk Blvd. just South of VCD almost touching the ground. (Pic. 84)



85. Tip prune the Oleander just under the lettering on the monument of Circa Fishhawk and Fishhawk Blvd. intersection.
86. Asking if Fishhawk Blvd. medians were approved for mulching? I believe it was Pine Straw in the past.

# Proposals

1. Brightview to provide a proposal to remove a dead Sable Palm on Mosaic median just North of Circa Crossing. Item #3 in report.
2. Brightview to provide a provide a proposal to install sod over the removed stumps in turf areas. Provide the correct turf for the matching area.
3. Brightview to provide a proposal to fill in bed on Shell Ridge with a species that would thrive in the area.

\*\*\*\*\*Were any of the above proposed?\*\*\*\*\*

4. Brightview to provide a proposal to remove the declining Bougainvillea on the median island of Natures Reserve Dr. just East of VCD. Need a couple different species that will thrive in this area. Item #28 in the report.





## FishHawk IV

### Landscape Inspection Report 03/25/2024

#### INSPECTION RESPONSES

- 1) Pruning crew working on as they go through detailing
- 2) Annuals scheduled for the 22<sup>nd</sup>
- 3) Sable Palm removal proposed
- 4) Pruning crew working on it as they go through pruning
- 5) Scheduled turf for treatment with our spray department
- 6) Pruning crew working on as they go through detailing
- 7) Completed palm pruning
- 8) Scheduled Moss cut back
- 9) Pruning crew working on as they go through detailing
- 10) Spray crew on property spraying weeds in flowerbeds and crevices
- 11) Spray crew on property spraying weeds in all flowerbeds
- 12) Scheduled canopy raising with Arbor Care Crew
- 13) Proposal for sod install provided
- 14) Spray department applying Ant Bait as they go through
- 15) Applying insecticide to plants with our spray department
- 16) Moss removal scheduled with Arbor Care Crew
- 17) Spray department going through pulling weeds and spraying
- 18) Meeting with our spray manager onsite to inspect
- 19) Applying fertilizer to declining plant material
- 20) Remove stake from landscape
- 21) Proposal provided for sod install for review
- 22) Area has been mowed spoke to crew leader
- 23) Scheduled Canopy raising with Arbor Crew
- 24) Proposal provided for sod install for review
- 25) Monitoring areas with Spray Manager
- 26) Inspecting turf area with Spray Manager
- 27) Spray crew on property spraying weeds in all flowerbeds
- 28) Applying additional fertilizer and insecticide to declining plants

- 29) Monitoring turf area with Spray Manager
- 30) Completed
- 31) Pruning crew removing weeds and vines as they go through detailing
- 32) Completed
- 33) Scheduled moss removal with Arbor Crew
- 34) Scheduled additional treatment will monitor
- 35) Pruning crew removing weeds and suckers as they go through detailing
- 36) Will have mowing crew go through and edge back in flowerbed
- 37) Proposal provided for sod install
- 38) Proposal provided for sod install
- 39) Applying additional fertilizer to declining areas
- 40) Pruning crew removing weeds and suckers from flowerbeds
- 41) Pruning crew removing weeds and suckers from flowerbeds
- 42) Completed
- 43) Fronde removal scheduled with Arbor Care crew
- 44) Scheduled additional treatment will monitor
- 45) Pruning crew removing dead plant material
- 46) Spray crew on property spraying weeds in flowerbeds and crevices
- 47) Treated Fire Bush will cut back and monitor
- 48) Completed
- 49) Proposal will be provided
- 50) Completed
- 51) Scheduled Moss removal with Arbor Care crew
- 52) Pruning crew onsite pruning all plant material
- 53) Pruning crew onsite pruning all plant material
- 54) No # 54
- 55) Proposal for sod install provided
- 56) Stump removal scheduled with Arbor Care crew
- 57) Completed
- 58) Scheduled moss removal with Arbor care
- 59) Pruning crew onsite pruning and removing weeds and vines
- 60) Pool Company using for a ramp to not damage sidewalk
- 61) Proposal provided for sod install
- 62) Proposal for tree removal
- 63) Irrigation out of our scope
- 64) Scheduled tree canopy raising with Arbor Care crew
- 65) Scheduled additional treatment will monitor
- 66) Pruning crew onsite will remove
- 67) Scheduled Moss removal with Arbor Care
- 68) Pruning crew onsite will remove dead plant material
- 69) Scheduled additional treatment will monitor

- 70) Turf fertilizing scheduled for week of 04/15/2024
- 71) Out of our scope of work
- 72) Scheduled Moss removal with Arbor Care crew
- 73) Proposal provided for turf install
- 74) Pruning crew onsite removing weeds and suckers in flowerbeds
- 75) Pruning crew onsite removing weeds and suckers
- 76) Pruning crew onsite trimming all plant materials
- 77) Fertilizing scheduled for week of 04/15/2024
- 78) Completed
- 79) Completed
- 80) Completed
- 81) Completed
- 82) Pruning crew onsite will remove
- 83) Scheduled removal with Arbor Crew
- 84) Scheduled canopy raising with Arbor care crew
- 85) Pruning onsite will complete
- 86) Proposal submitted waiting for approval

# Tab 6



**ADDENDUM #35 AUTHORIZING ADDITIONAL WORK PURSUANT TO  
LANDSCAPE MAINTENANCE AGREEMENT BETWEEN BRIGHTVIEW  
LANDSCAPE SERVICES, INC. AND FISHHAWK COMMUNITY  
DEVELOPMENT DISTRICT IV**

**Description of Work and Proposal Date:**

**Barrington Stowers Elem. School Plant Replacement #68 on Inspection \$432.00**  
**Briar Chapel Turf Install Item 73 on Inspection \$137.70**  
**Encore Entrance Landscape Renovation \$540.00**  
**Esker Falls/Colony Glen Landscape Renovation \$483.84**  
**Jasper Glen Tree Removal/Replacement Item 62 on Inspection \$673.49**  
**Natures Reserve Plant Replacement Item 28 on Inspection \$691.20**  
**Quarry Lake/Vil. Center Dr. Turf Replace Item 38-Inspection \$459.00**  
**Sparrowhead/Village Center Turf Replace Item 21 Inspection \$403.92**  
**Village Center Dr Turf Install Item 24 Inspection \$145.80**  
**Watercolor/Boyette Turn Install Item 13 on Inspection \$103.68**  
**Watercolor Dr/Barrington Turf Install Item #61 on Inspection \$194.40**

**THIS ADDENDUM** is made and entered into this 2nd day of May 2024, by and between **FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV**, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in Hillsborough County, Florida and with offices at 2700 N. Falkenburg Road Suite 2745,, Riverview, Florida 33578 (the “**District**”), and **BRIGHTVIEW LANDSCAPE SERVICES, INC.**, a Florida corporation, whose address is 9713 Palm River Road, Tampa, Florida 33619 (the “**Contractor**”) for the purpose of adding work to the **LANDSCAPE MAINTENANCE SERVICES AGREEMENT BETWEEN BRIGHTVIEW LANDSCAPE SERVICES, INC. AND FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV**, dated August 1, 2021 (the “**Landscape Agreement**”).

**RECITALS**

**WHEREAS**, Contractor has agreed to provide additional landscape services, in accordance with the terms and conditions of the Landscape Agreement, as further described in attached Exhibit “A” (“**Proposal for Extra Work at Fishhawk CDD IV**”), at the prices set forth in Exhibit “A”.

**NOW, THEREFORE**, in consideration of the mutual covenants contained in this Addendum, it is agreed that the Contractor is hereby retained by the District to perform the additional work set forth in Exhibit “A”, in accordance with the terms and conditions of the Landscape Agreement:

- 1. INCORPORATION OF RECITALS.** The recital above are true, and are incorporated as a material part of this Addendum.

2. **STATUS OF LANDSCAPE AGREEMENT.** The terms and conditions of the Landscape Agreement remain in full force and effect and govern all work under this Addendum.
3. **EFFECT OF ADDENDUM.** By this Addendum, the Parties agree to include the additional work described in Exhibit "A". All work and services shall be performed in accordance with the terms and conditions of the Landscape Agreement.
4. **COUNTERPARTS.** This Addendum may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute one instrument.

**IN WITNESS WHEREOF**, the parties execute this 35<sup>th</sup> Addendum the day and year first written above.

Attest

**FISHHAWK COMMUNITY  
DEVELOPMENT DISTRICT IV**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Dayna Kennington  
Chair, Board of Supervisors

**BRIGHTVIEW LANDSCAPE SERVICES,  
INC., a Florida corporation**

\_\_\_\_\_  
(Signature of Witness)

By: \_\_\_\_\_

\_\_\_\_\_  
(Print Name of Witness)

Its: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT "A":  
PROPOSAL FOR EXTRA WORK FOR FISHHAWK CDD IV  
**One year warranty on all plants**

**Barrington Stowers Elem. School Plant Replacement #68 on Inspection \$432.00**  
**Briar Chapel Turf Install Item 73 on Inspection \$137.70**  
**Encore Entrance Landscape Renovation \$540.00**  
**Esker Falls/Colony Glen Landscape Renovation \$483.84**  
**Jasper Glen Tree Removal/Replacement Item 62 on Inspection \$673.49**  
**Natures Reserve Plant Replacement Item 28 on Inspection \$691.20**  
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**Village Center Dr Turf Install Item 24 Inspection \$145.80**  
**Watercolor/Boyette Turn Install Item 13 on Inspection \$103.68**  
**Watercolor Dr/Barrington Turf Install Item #61 on Inspection \$194.40**

## Proposal for Extra Work at Fishhawk Ranch IV CDD

Property Name	Fishhawk Ranch IV CDD	Contact	Debby Bayne-Wallace
Property Address	6001 Village Center Drive Lithia, FL 33547	To	Fishhawk Ranch IV CDD
		Billing Address	CO Rizzetta & Co 12750 Citrus Park Ln Tampa, FL 33625

Project Name      Barrington Stowers Elementary School

Project Description      Plant Replacement Item # 68 On Inspection

### Scope of Work

QTY	UoM/Size	Material/Description
25.00	EACH	Remove dead plants to center median. Install (25) 3 gallon Indian Hawthorns

**Other**

**Item 68 Picture 1**



**Item 68 Picture 2**



**THIS IS NOT AN INVOICE**

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President  
415 27th Street SE, Ruskin, FL 33570 ph. (813) 641-3672 fax (813) 641-7582

## Proposal for Extra Work at Fishhawk Ranch IV CDD

Item 68 Picture 3



For internal use only

**SO#** 8392267  
**JOB#** 340501316  
**Service Line** 130

**Total Price** \$432.00

**THIS IS NOT AN INVOICE**

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President  
415 27th Street SE, Ruskin, FL 33570 ph. (813) 641-3672 fax (813) 641-7582

## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. **Access to Jobsite:** Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. **Payment Terms:** Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
12. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. **Assignment:** The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
14. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

**Acceptance of this Contract**

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

**NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY**

Customer

	<b>District Manager</b>
Signature	Title
<b>Debbay Bayne-Wallace</b>	<b>April 22, 2024</b>
Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	340501316		
<b>SO #:</b>	8392267	<b>Proposed Price:</b>	<b>\$432.00</b>

## Proposal for Extra Work at Fishhawk Ranch IV CDD

Property Name	Fishhawk Ranch IV CDD	Contact	Debby Bayne-Wallace
Property Address	6001 Village Center Drive Lithia, FL 33547	To	Fishhawk Ranch IV CDD
		Billing Address	CO Rizzetta & Co 12750 Citrus Park Ln Tampa, FL 33625

Project Name      Briar Chapel Way / Barrington Stowers  
Project Description      Turf Install Item # 73 On Inspection

### Scope of Work

QTY	UoM/Size	Material/Description
75.00	SQUARE FEET	Install (75) sq ft of St Augustine sod to tree ring where tree was removed.

**Other**

**Item 73**



For internal use only

**SO#**                      8392285  
**JOB#**                    340501316  
**Service Line**            130

**Total Price**                      \$137.70

**THIS IS NOT AN INVOICE**

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415 27th Street SE, Ruskin, FL 33570 ph. (813) 641-3672 fax (813) 641-7582

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Customer

	<b>District Manager</b>
Signature	Title
<b>Debbay Bayne-Wallace</b>	<b>April 22, 2024</b>
Printed Name	Date

**BrightView Landscape Services, Inc. "Contractor"**

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392285</b>	<b>Proposed Price:</b>	<b>\$137.70</b>



## Proposal for Extra Work at Fishhawk Ranch IV CDD

Property Name      Fishhawk Ranch IV CDD  
Property Address    6001 Village Center Drive  
                                 Lithia, FL 33547

Contact              Debby Bayne-Wallace  
To                      Fishhawk Ranch IV CDD  
Billing Address      CO Rizzetta & Co 12750 Citrus Park Ln  
                                 Tampa, FL 33625

Project Name        Encore Entrance  
Project Description   Landscape Renovation

### Scope of Work

QTY	UoM/Size	Material/Description
1.00	EACH	Remove dead tree to exit side of entrance. Install (1) 30 gallon Oak tree.
1.00	EACH	Add (1) set of tree straps for stability

**Other**

**Encore Entrance Dead Tree**



For internal use only

**SO#**                      8392132  
**JOB#**                    340501316  
**Service Line**        130

**Total Price**                      \$540.00

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	<b>District Manager</b>
Signature	Title
<b>Debbay Bayne-Wallace</b>	<b>April 22, 2024</b>
Printed Name	Date

**BrightView Landscape Services, Inc. "Contractor"**

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392132</b>	<b>Proposed Price:</b>	<b>\$540.00</b>

## Proposal for Extra Work at Fishhawk Ranch IV CDD

Property Name	Fishhawk Ranch IV CDD	Contact	Debby Bayne-Wallace
Property Address	6001 Village Center Drive Lithia, FL 33547	To	Fishhawk Ranch IV CDD
		Billing Address	CO Rizzetta & Co 12750 Citrus Park Ln Tampa, FL 33625
Project Name	Esker Falls / Colony Glen		
Project Description	Landscape Renovation		

### Scope of Work

QTY	UoM/Size	Material/Description
16.00	EACH	Install (16) 3 gallon Arboricola to the (2) flowerbeds along sidewalk.
12.00	EACH	Install (12) 3 gallon Dwarf Ixora in front of Arboricola

**Other**

**Esker fall 1**



**Esker Falls 2**



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**SO#** 8392118  
**JOB#** 340501316  
**Service Line** 130

**Total Price** \$483.84

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Signature	Title
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Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392118</b>	<b>Proposed Price:</b>	<b>\$483.84</b>

## Proposal for Extra Work at Fishhawk Ranch IV CDD

Property Name	Fishhawk Ranch IV CDD	Contact	Debby Bayne-Wallace
Property Address	6001 Village Center Drive Lithia, FL 33547	To	Fishhawk Ranch IV CDD
		Billing Address	CO Rizzetta & Co 12750 Citrus Park Ln Tampa, FL 33625

Project Name      Jasper Glen / Watercooler Dr Common Area  
Project Description    Tree Removal / Replacement item # 62 On Inspection

### Scope of Work

QTY	UoM/Size	Material/Description
1.00	EACH	Remove dead tree to common area.
1.00	EACH	Install (1) 30 gallon Oak tree to area where tree was / being removed.
1.00	EACH	Add (1) set of tree straps for stability,

**Other**

**Item 62**



For internal use only

**SO#**                    8392242  
**JOB#**                 340501316  
**Service Line**        130

**Total Price**                    \$673.49

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Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392242</b>	<b>Proposed Price:</b>	<b>\$673.49</b>

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		Billing Address	CO Rizzetta & Co 12750 Citrus Park Ln Tampa, FL 33625

Project Name        Natures Reserve Dr / Village Center Dr

Project Description    Plant Replacement Item # 28 On Inspection

### Scope of Work

QTY	UoM/Size	Material/Description
40.00	EACH	Remove dead Bougainvillea to center flowerbed. Install (4) 3 gallon Dwarf Ixora

**Other**

**Item 28 Picture 1**

**Item 28 Picture 2**



For internal use only

**SO#**                    8392185  
**JOB#**                 340501316  
**Service Line**        130

**Total Price**                    \$691.20

**THIS IS NOT AN INVOICE**

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President  
415 27th Street SE, Ruskin, FL 33570 ph. (813) 641-3672 fax (813) 641-7582

## TERMS & CONDITIONS

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Customer

	<b>District Manager</b>
Signature	Title
<b>Debbay Bayne-Wallace</b>	<b>April 22, 2024</b>
Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392185</b>	<b>Proposed Price:</b>	<b>\$691,20</b>



## Proposal for Extra Work at Fishhawk Ranch IV CDD

Property Name	Fishhawk Ranch IV CDD	Contact	Debby Bayne-Wallace
Property Address	6001 Village Center Drive Lithia, FL 33547	To	Fishhawk Ranch IV CDD
		Billing Address	CO Rizzetta & Co 12750 Citrus Park Ln Tampa, FL 33625

Project Name      Quarry Lake / Village Center Dr  
Project Description      Turf Replacement Item # 38 On Inspection

### Scope of Work

QTY	UoM/Size	Material/Description
250.00	SQUARE FEET	Strip out (250) sq ft of dead turf to area along the sidewalk. Install (250) sq ft of St Augustine sod.

**Other**

**Item 38**



For internal use only

**SO#**                      8392223  
**JOB#**                    340501316  
**Service Line**        130

**Total Price**                      \$459.00

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Customer

	<b>District Manager</b>
Signature	Title
<b>Debbay Bayne-Wallace</b>	<b>April 22, 2024</b>
Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392223</b>	<b>Proposed Price:</b>	<b>\$459.00</b>

## Proposal for Extra Work at Fishhawk Ranch IV CDD

Property Name	Fishhawk Ranch IV CDD	Contact	Debby Bayne-Wallace
Property Address	6001 Village Center Drive Lithia, FL 33547	To	Fishhawk Ranch IV CDD
		Billing Address	CO Rizzetta & Co 12750 Citrus Park Ln Tampa, FL 33625

Project Name      Sparrowhead / Village Center  
Project Description      Turf Replacement Item # 21 On Inspection

### Scope of Work

QTY	UoM/Size	Material/Description
220.00	SQUARE FEET	Strip out (220) sq ft of dead turf. Install (220) Install (220) sq ft of St Augustine sod

**Other**

**Item 21**



For internal use only

**SO#**                      8392151  
**JOB#**                    340501316  
**Service Line**            130

**Total Price**                      \$403.92

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Signature	Title
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Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392151</b>	<b>Proposed Price:</b>	<b>\$403.92</b>

## Proposal for Extra Work at Fishhawk Ranch IV CDD

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Property Address    6001 Village Center Drive  
                                 Lithia, FL 33547

Contact              Debby Bayne-Wallace  
To                      Fishhawk Ranch IV CDD  
Billing Address      CO Rizzetta & Co 12750 Citrus Park Ln  
                                 Tampa, FL 33625

Project Name        Village Center Dr / Nature Reserve Dr

Project Description   Turf Install Item # 24 On Inspection

### Scope of Work

QTY	UoM/Size	Material/Description
1.00	EACH	Add soil to area where tree was removed.
50.00	SQUARE FEET	Install (50) sq ft of St Augustine sod

**Other**

**Item 24 Picture 1**



**Item 24 Picture 2**



For internal use only

**SO#**                    8392164  
**JOB#**                 340501316  
**Service Line**        130

**Total Price**                    \$145.80

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Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392164</b>	<b>Proposed Price:</b>	<b>\$145.80</b>



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2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. **Access to Jobsite:** Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. **Payment Terms:** Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
12. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. **Assignment:** The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
14. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

### Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

**NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY**

Customer

	<b>District Manager</b>
Signature	Title
<b>Debbay Bayne-Wallace</b>	<b>April 22, 2024</b>
Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392141</b>	<b>Proposed Price:</b>	<b>\$103.68</b>



## Proposal for Extra Work at Fishhawk Ranch IV CDD

Property Name	Fishhawk Ranch IV CDD	Contact	Debby Bayne-Wallace
Property Address	6001 Village Center Drive Lithia, FL 33547	To	Fishhawk Ranch IV CDD
		Billing Address	CO Rizzetta & Co 12750 Citrus Park Ln Tampa, FL 33625

Project Name      Watercooler Dr / Barrington Stowers  
Project Description      Turf Install item # 61 On Inspection

### Scope of Work

QTY	UoM/Size	Material/Description
120.00	SQUARE FEET	Prep out (2) areas where trees were removed. Install (120) sq ft of Bahia sod.

**Other**

**Item 61**



For internal use only

**SO#**                      8392232  
**JOB#**                    340501316  
**Service Line**            130

**Total Price**                      \$194.40

**THIS IS NOT AN INVOICE**

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President  
415 27th Street SE, Ruskin, FL 33570 ph. (813) 641-3672 fax (813) 641-7582

### TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
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	<b>District Manager</b>
Signature	Title
<b>Debbay Bayne-Wallace</b>	<b>April 22, 2024</b>
Printed Name	Date

**BrightView Landscape Services, Inc. "Contractor"**

	<b>Associate Acct Mgr Enhancement</b>
Signature	Title
<b>Martin Padilla</b>	<b>April 22, 2024</b>
Printed Name	Date

<b>Job #:</b>	<b>340501316</b>		
<b>SO #:</b>	<b>8392232</b>	<b>Proposed Price:</b>	<b>\$194.40</b>

# Tab 7

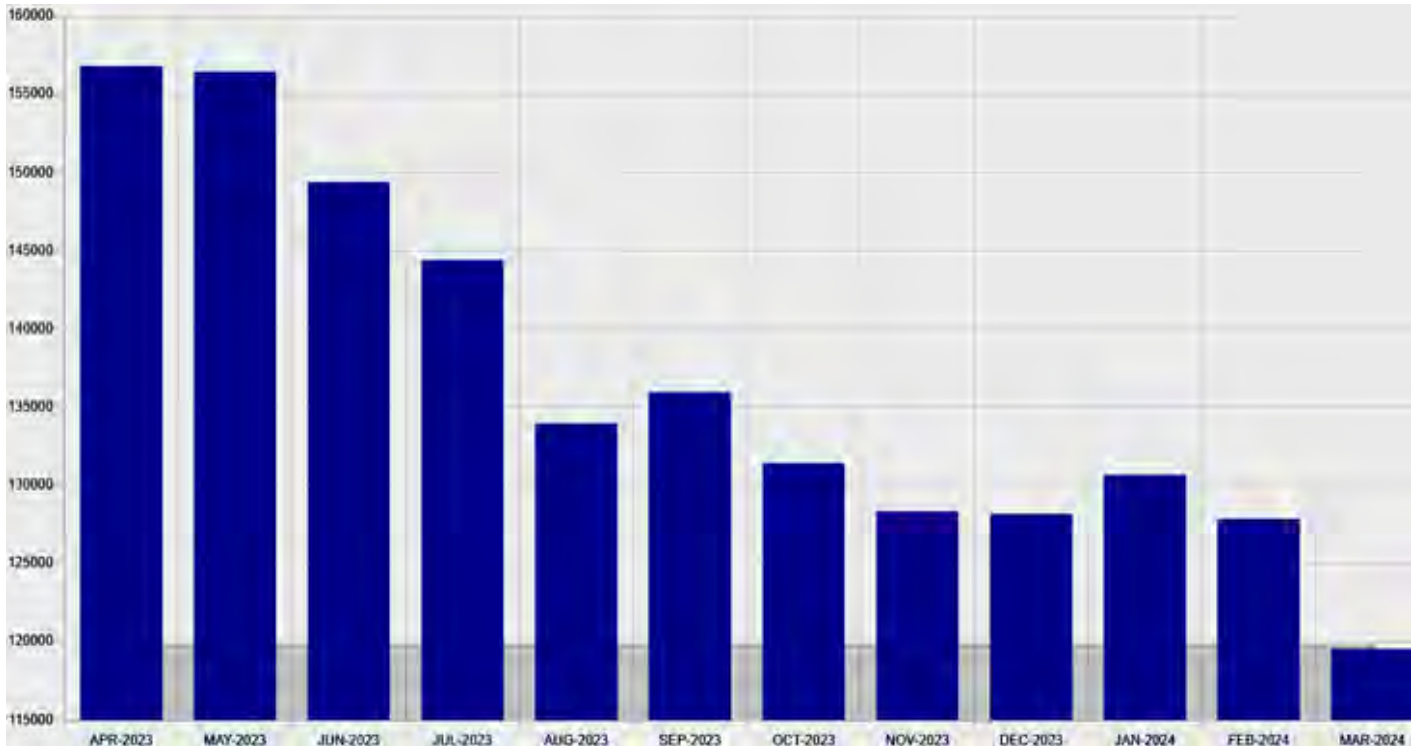


*Enhancing landscape with water-conscious techniques*

**PUMPAGE REPORT – 03/2023 to 02/2024**

**Project Name:** FishHawk Ranch West  
**Permit#:** 3745  
**Permittee:** NNP IV-Lake Hutto, LLC./Deborah Bayne-Wallace

Month Year	Pumped GPD	Permitted GPD	Percentage Overpumped
Apr-23	156,803	119,700	30%
May-23	156,443	119,700	30%
Jun-23	149,374	119,700	24%
Jul-23	144,418	119,700	20%
Aug-23	133,969	119,700	11%
Sep-23	135,943	119,700	13%
Oct-23	131,410	119,700	9%
Nov-23	128,328	119,700	7%
Dec-23	128,157	119,700	7%
Jan-24	130,688	119,700	9%
Feb-24	127,848	119,700	6%
Mar-24	119,510	119,700	0%



**3840 68<sup>th</sup> Ave. N. Pinellas Park, FL 33781**  
**Telephone 727-520-1082**

# Tab 8



# MONTHLY REPORT

APRIL, 2024



# FISHHAWK IV CDD

6001 VILLAGE CENTER DR  
LITHIA, FL 33547  
23 PONDS



Prepared for: Debby Bayne Wallace

Prepared By: Devon Craig

## SUMMARY:

Spring time is here. Air temperatures are warming up and as a result water temperatures are following especially on the smaller bodies of water. Prevent maintenance is being applied to slow down blooms as a result of the warmer water. Our maintenance teams goal is to stay ahead of these unsightly blooms as best as possible. Ponds are are a maintenance level and ready for summer.

We will be doing our Midge Fly treatment in April as well.



March 26, 2024 at 12:59:42 PM



Pond #2 Treated for Algae and Shoreline vegetation.

March 26, 2024 at 12:58:40 PM



Pond #3 Treated for Shoreline Vegetation.

March 26, 2024 at 12:56:49 PM



Pond #4A Treated for Shoreline Vegetation.

March 26, 2024 at 12:57:04 PM



Pond #4B Treated for Shoreline Vegetation.

March 26, 2024 at 12:54:19 PM



Pond #C Treated for Algae and Shoreline vegetation.

March 26, 2024 at 12:47:15 PM



Pond #D1 Treated For Algae and Shoreline Vegetation.



Pond #3 Treated for Algae and Shoreline Vegetation.



Pond #400 Treated for Shoreline Vegetation.

# Tab 9



Rizzetta & Company

### UPCOMING DATES TO REMEMBER

- **Next Meeting:** June 6<sup>th</sup>, 2024 at 10:00am

# District Manager's Report

May 2

# 2024

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<u>FINANCIAL SUMMARY</u>		<u>03/31/2024</u>
General Fund Cash & Investment Balance:		\$1,480,756
Reserve Fund Cash & Investment Balance:		\$268,806
Debt Service Fund Investment Balance:		\$873,348
<b>Total Cash and Investment Balances:</b>		<b>\$2,622,910</b>
<b>General Fund Expense Variance:</b>	<b>\$184,513</b>	<b>Under Budget</b>



**DM Report:**

- \$43,350 duplicate in the February o&m package – Brightview is reimbursing. I expect to have confirmation the day of the meeting.
- Encore well was repaired.
- Follow up to the discussion of the pond behind Encore and trespassing.
  - 7 “no trespass” signs will be required to cover one on each corner and every 500ft. as per Florida Statutes. Excerpt below. I expect to have an estimated cost for purchasing the signs by the meeting date.

[http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&URL=0800-0899/0810/Sections/0810.011.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0800-0899/0810/Sections/0810.011.html)

Signs placed not more than 500 feet apart along and at each corner of the boundaries of the land or, for land owned by a water control district that exists pursuant to chapter 298 or was created by special act of the Legislature, signs placed at or near the intersection of any district canal right-of-way and a road right-of-way, which prominently display in letters of not less than 2 inches in height the words “no trespassing” and the name of the owner, lessee, or occupant of the land. The signs must be placed along the boundary line of posted land in a manner and in such position as to be clearly noticeable from outside the boundary line;

# Tab 10

**Fishhawk  
Community Development District  
IV**

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[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)

**Proposed Budget  
for  
Fiscal Year  
2024/2025**



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<b>Assessments Charts for Fiscal Year 2024/2025</b>	<b>5</b>
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**Proposed Budget  
FishHawk IV Community Development District  
General Fund  
Budget for 2024/2025**

Chart of Accounts Classification	Actual YTD through 03/31/24	Projected Annual Totals 2023/2024	Annual Budget for 2023/2024	Projected Budget variance for 2023/2024	Budget for 2024/2025	Budget Increase (Decrease) vs 2024/2025	Comments
<b>REVENUES</b>							
Tax Roll	\$ 1,366,511	\$ 1,364,942	\$ 1,352,988	\$ 11,954	\$ 1,352,988	\$ -	
<b>TOTAL REVENUES</b>	<b>\$ 1,366,511</b>	<b>\$ 1,364,942</b>	<b>\$ 1,352,988</b>	<b>\$ 11,954</b>	<b>\$ 1,352,988</b>	<b>\$ -</b>	
<b>EXPENDITURES - ADMINISTRATIVE</b>							
Legislative							
Supervisor Fees	\$ 5,200	\$ 10,400	\$ 12,000	\$ 1,600	\$ 12,000	\$ -	5 paid board members
Financial & Administrative							
Administrative Services	\$ 2,433	\$ 4,866	\$ 4,914	\$ 48	\$ 5,061	\$ 147	
District Management	\$ 10,219	\$ 19,652	\$ 20,635	\$ 983	\$ 21,254	\$ 619	
District Engineer	\$ 3,790	\$ 7,580	\$ 21,500	\$ 13,920	\$ 11,500	\$ (10,000)	
Disclosure Report	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	
Trustees Fees	\$ 633	\$ 633	\$ 4,500	\$ 3,867	\$ 4,500	\$ -	
Assessment Roll	\$ 5,408	\$ 5,408	\$ 5,460	\$ 52	\$ 5,624	\$ 164	
Financial & Revenue Collections	\$ 1,947	\$ 3,744	\$ 3,931	\$ 187	\$ 4,049	\$ 118	
Accounting Services	\$ 9,735	\$ 19,470	\$ 19,656	\$ 186	\$ 20,246	\$ 590	
Auditing Services	\$ -	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	\$ -	Grau & Associates FY24 \$4300 + add'l
Arbitrage Rebate Calculation	\$ -	\$ 650	\$ 650	\$ -	\$ 650	\$ -	
Public Officials Liability Insurance	\$ 2,829	\$ 2,829	\$ 3,006	\$ 177	\$ 3,112	\$ 106	Egis estimate
Legal Advertising	\$ 523	\$ 1,162	\$ 1,200	\$ 38	\$ 1,200	\$ -	
Dues, Licenses & Fees	\$ 175	\$ 1,175	\$ 275	\$ (900)	\$ 275	\$ -	
Bank Fees	\$ 134	\$ 900	\$ 900	\$ -	\$ 900	\$ -	
Website Hosting, Maintenance, Backup	\$ 2,115	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	
Legal Counsel						\$ -	
District Counsel	\$ 22,282	\$ 44,564	\$ 30,000	\$ (14,564)	\$ 40,000	\$ 10,000	
<b>Administrative Subtotal</b>	<b>\$ 67,423</b>	<b>\$ 134,696</b>	<b>\$ 139,627</b>	<b>\$ 4,931</b>	<b>\$ 141,371</b>	<b>\$ 1,744</b>	
<b>EXPENDITURES - FIELD OPERATIONS</b>							
Electric Utility Services							
Utility Services	\$ 6,372	\$ 12,744	\$ 16,000	\$ 3,256	\$ 16,000	\$ -	
Utility - Street Lights	\$ 213,775	\$ 468,000	\$ 468,000	\$ -	\$ 468,000	\$ -	As per TECO - no anticipated increases
Water-Sewer Combination Services						\$ -	

**Proposed Budget**  
**FishHawk IV Community Development District**  
**General Fund**  
**Budget for 2024/2025**

Chart of Accounts Classification	Actual YTD through 03/31/24	Projected Annual Totals 2023/2024	Annual Budget for 2023/2024	Projected Budget variance for 2023/2024	Budget for 2024/2025	Budget Increase (Decrease) vs 2024/2025	Comments
Utility Services	\$ 1,009	\$ 2,018	\$ 2,300	\$ 282	\$ 2,800	\$ 500	
Stormwater Control						\$ -	
Aquatic Maintenance	\$ 9,500	\$ 17,760	\$ 18,600	\$ 840	\$ 21,000	\$ 2,400	Pond \$16,200 + midge fly \$4800?
Lake/Pond Bank Maintenance	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	Water Use Permits
Mitigation Area Monitoring & Maintenance	\$ -	\$ 5,000	\$ 32,000	\$ 27,000	\$ 32,000	\$ -	Adding Gopher/Tort/Wetland
Other Physical Environment						\$ -	
General Liability Insurance	\$ 3,458	\$ 3,458	\$ 3,675	\$ 217	\$ 3,804	\$ 129	Egis estimate
Property Insurance	\$ 7,790	\$ 7,790	\$ 8,187	\$ 397	\$ 8,803	\$ 616	Egis estimate - appraisal expected
Entry & Walls Maintenance	\$ 470	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	
Landscape Maintenance	\$ 114,334	\$ 283,875	\$ 283,875	\$ -	\$ 283,875	\$ -	LM, fert and pest as per contract
Well Maintenance	\$ 11,024	\$ 22,048	\$ 13,000	\$ (9,048)	\$ 20,000	\$ 7,000	
Holiday Decorations	\$ 6,500	\$ 6,500	\$ 6,500	\$ -	\$ 7,000	\$ 500	
Irrigation Maintenance	\$ 27,300	\$ 55,100	\$ 55,100	\$ -	\$ 55,100	\$ -	Ballenger & Company
Irrigation Repairs	\$ 9,961	\$ 19,922	\$ 45,000	\$ 25,078	\$ 40,000	\$ (5,000)	
Landscape - Mulch	\$ 86,700	\$ 113,700	\$ 113,700	\$ -	\$ 113,700	\$ -	As per Brightview bid
Palm Tree Injection Treatment	\$ -	\$ 1,000	\$ 5,500	\$ 4,500	\$ 5,500	\$ -	Name change from landscape treatment
Landscape Replacement Plants, Shrubs, Annuals	\$ 9,603	\$ 19,206	\$ 40,000	\$ 20,794	\$ 40,000	\$ -	Plant/Tree Replacement
Landscape Inspection Services	\$ 5,856	\$ 20,700	\$ 20,700	\$ -	\$ 20,700	\$ -	As per Brightview bid
	\$ 4,735	\$ 9,300	\$ 9,300	\$ -	\$ 10,500	\$ 1,200	
Road & Street Facilities						\$ -	
Roadway Repair & Maintenance	\$ -	\$ 5,000	\$ 10,000	\$ 5,000	\$ 10,000	\$ -	Ongoing repairs to pavers
Street Sign Repair & Replacement	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	Current f/y - over b/c of storm damage
Parks & Recreation						\$ -	
General Maintenance & Repairs	\$ -	\$ 3,000	\$ 6,000	\$ 3,000	\$ 6,000	\$ -	
Athletic/Park Court/Field Repairs	\$ 1,125	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -	
Playground Equipment and Maintenance	\$ -	\$ 15,000	\$ 4,000	\$ (11,000)	\$ 8,000	\$ 4,000	Inspections/ Mulch/Repairs
Dog Waste Station/Trash Removal	\$ 4,212	\$ 8,424	\$ 8,424	\$ -	\$ 8,424	\$ -	Poop 911 updated contract
Miscellaneous Contingency	\$ 225	\$ 450	\$ 31,000	\$ 30,550	\$ 17,911	\$ (13,089)	Incidentals
<b>Field Operations Subtotal</b>	<b>\$ 523,949</b>	<b>\$ 1,109,495</b>	<b>\$ 1,213,361</b>	<b>\$ 103,866</b>	<b>\$ 1,211,617</b>	<b>\$ (1,744)</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 591,372</b>	<b>\$ 1,244,191</b>	<b>\$ 1,352,988</b>	<b>\$ 108,797</b>	<b>\$ 1,352,988</b>	<b>\$ -</b>	
<b>EXCESS OF REVENUES OVER</b>	<b>\$ 775,139</b>	<b>\$ 120,751</b>	<b>\$ -</b>	<b>\$ 120,751</b>	<b>\$ -</b>	<b>\$ -</b>	

**Proposed Budget**  
**FishHawk IV Community Development District**  
**Reserve Fund**  
**Budget for 2024/2025**

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<b>REVENUES</b>					
Special Assessments					
Tax Roll	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ 75,000
<b>TOTAL REVENUES</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>
<b>EXPENDITURES</b>					
Contingency					
Capital Reserves	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ 75,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>
<b>EXCESS OF REVENUES OVER</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Total in Reserves as of 3/31/24 \$268,806**

**Fishhawk Community Development District IV**  
**Debt Service**  
**Fiscal Year 2024/2025**

Chart of Accounts Classification	Series 2023	Budget for 2024/2025
<b>REVENUES</b>		
Special Assessments		
Net Special Assessments <sup>(1)</sup>	\$803,612.27	\$803,612.27
<b>TOTAL REVENUES</b>	<b>\$803,612.27</b>	<b>\$803,612.27</b>
<b>EXPENDITURES</b>		
<b>Administrative</b>		
Debt Service Obligation	\$803,612.27	\$803,612.27
<b>Administrative Subtotal</b>	<b>\$803,612.27</b>	<b>\$803,612.27</b>
<b>TOTAL EXPENDITURES</b>	<b>\$803,612.27</b>	<b>\$803,612.27</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$0.00</b>	<b>\$0.00</b>

Hillsborough County collection Costs (2%) and Early payment Discounts (4%)

6.0%

**GROSS ASSESSMENTS**

**\$854,906.67**

**Notes:**

Tax Roll Collection Costs and Early Payment Discount is 6% of Tax Roll. Budgeted net of tax roll assessments. See

**FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV**  
**FISCAL YEAR 2024/2025 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE**

<b>2024/2025 O&amp;M Budget:</b>		\$1,427,988.00	<b>2023/2024 O&amp;M Budget:</b>	\$1,427,988.00
<b>Collection Cost:</b>	2%	\$30,382.72	<b>2024/2025 O&amp;M Budget:</b>	\$1,427,988.00
<b>Early Payment Discount:</b>	4%	\$60,765.45		
<b>2024/2025 Total:</b>		<b>\$1,519,136.17</b>	<b>Total Difference</b>	<b>\$0.00</b>

Lot Size	Assessment Breakdown	Per Unit Annual Assessment Comparison		Proposed Increase / Decrease	
		2023/2024	2024/2025	\$	%
<b>Townhome/Attached</b>	Series 2023 Debt Service	\$485.90	\$485.90	\$0.00	0.00%
	Operations/Maintenance	\$1,221.17	\$1,221.17	\$0.00	0.00%
	<b>Total</b>	<b>\$1,707.07</b>	<b>\$1,707.07</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>30 Series/Villas</b>	Series 2023 Debt Service	\$561.23	\$561.23	\$0.00	0.00%
	Operations/Maintenance	\$1,221.17	\$1,221.17	\$0.00	0.00%
	<b>Total</b>	<b>\$1,782.40</b>	<b>\$1,782.40</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>40 Series</b>	Series 2023 Debt Service	\$636.56	\$636.56	\$0.00	0.00%
	Operations/Maintenance	\$1,221.17	\$1,221.17	\$0.00	0.00%
	<b>Total</b>	<b>\$1,857.73</b>	<b>\$1,857.73</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>50 Series</b>	Series 2023 Debt Service	\$711.90	\$711.90	\$0.00	0.00%
	Operations/Maintenance	\$1,221.17	\$1,221.17	\$0.00	0.00%
	<b>Total</b>	<b>\$1,933.07</b>	<b>\$1,933.07</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>60 Series</b>	Series 2023 Debt Service	\$828.67	\$828.67	\$0.00	0.00%
	Operations/Maintenance	\$1,221.17	\$1,221.17	\$0.00	0.00%
	<b>Total</b>	<b>\$2,049.84</b>	<b>\$2,049.84</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>70 Series</b>	Series 2023 Debt Service	\$979.34	\$979.34	\$0.00	0.00%
	Operations/Maintenance	\$1,221.17	\$1,221.17	\$0.00	0.00%
	<b>Total</b>	<b>\$2,200.51</b>	<b>\$2,200.51</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Office</b>	Series 2023 Debt Service	\$546.55	\$546.55	\$0.00	0.00%
	Operations/Maintenance	\$1,221.17	\$1,221.17	\$0.00	0.00%
	<b>Total</b>	<b>\$1,767.72</b>	<b>\$1,767.72</b>	<b>\$0.00</b>	<b>0.00%</b>

**FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV**  
**FISCAL YEAR 2024/2025 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE**

<b>TOTAL O&amp;M BUDGET</b>		<b>\$1,427,988.00</b>
<b>COLLECTION COSTS @</b>	<b>2%</b>	<b>\$30,382.72</b>
<b>EARLY PAYMENT DISCOUNT @</b>	<b>4%</b>	<b>\$60,765.45</b>
<b>TOTAL O&amp;M ASSESSMENT</b>		<b><u>\$1,519,136.17</u></b>

UNITS ASSESSED		
LOT SIZE	O&M	SERIES 2023 DEBT SERVICE <sup>(1)</sup>
Townhome/Attached	208	208
30 Series/Villas	94	94
40 Series	310	309
50 Series	333	333
60 Series	139	139
70 Series	154	152
Office	6	6
	<u>1244</u>	<u>1241</u>

ALLOCATION OF O&M ASSESSMENT			
EAU FACTOR	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET
1.00	208.00	16.72%	\$254,003.48
1.00	94.00	7.56%	\$114,790.03
1.00	310.00	24.92%	\$378,562.87
1.00	333.00	26.77%	\$406,649.79
1.00	139.00	11.17%	\$169,742.71
1.00	154.00	12.38%	\$188,060.27
1.00	6.00	0.48%	\$7,327.02
	<u>1244.00</u>	<u>100.00%</u>	<u>\$1,519,136.17</u>

PER LOT ANNUAL ASSESSMENT		
O&M	SERIES 2023 DEBT SERVICE <sup>(2)</sup>	TOTAL <sup>(3)</sup>
\$1,221.17	\$485.90	\$1,707.07
\$1,221.17	\$561.23	\$1,782.40
\$1,221.17	\$636.56	\$1,857.73
\$1,221.17	\$711.90	\$1,933.07
\$1,221.17	\$828.67	\$2,049.84
\$1,221.17	\$979.34	\$2,200.51
\$1,221.17	\$546.55	\$1,767.72

LESS: Hillsborough County Collection Costs (2%) and Early Payment Discount Costs (4%) : (\$91,148.17)

**Net Revenue to be Collected:** \$1,427,988.00

<sup>(1)</sup> Reflects the number of total lots with Series 2023 debt outstanding including 3 (three) prepayments.

<sup>(2)</sup> Annual debt service assessment per lot adopted in connection with the Series 2023 bond issue. Annual Debt Service assessment includes principal, interest, Hillsborough County collection costs and early payment discount costs.

<sup>(3)</sup> Annual assessment that will appear on November 2024 Hillsborough County property tax bill. Amount shown includes all applicable collection costs. Property owner is eligible for a discount of up to 4% if paid early.

## GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Interest Earnings:** The District may earn interest on its monies in the various operating accounts.

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

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### EXPENDITURES – ADMINISTRATIVE:

**Supervisor Fees:** The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

**Administrative Services:** The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

**District Management:** The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These service include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

**District Engineer:** The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.



**Disclosure Report:** The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

**Trustee's Fees:** The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

**Assessment Roll:** The District will contract with a firm to prepare, maintain and certify the assessment roll(s) and annually levy a non-ad valorem assessment for operating and debt service expenses.

**Financial & Revenue Collections:** Services of the Collection Agent include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. The Collection Agent also maintains and updates the District's lien book(s) annually and provides for the release of liens on property after the full collection of bond debt levied on particular properties.

**Accounting Services:** Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

**Auditing Services:** The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

**Arbitrage Rebate Calculation:** The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

**Public Officials Liability Insurance:** The District will incur expenditures for public officials' liability insurance for the Board and Staff.

**Legal Advertising:** The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

**Dues, Licenses & Fees:** The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

**Website Hosting, Maintenance and Email:** The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

**District Counsel:** The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

## EXPENDITURES - FIELD OPERATIONS:

**Electric Utility Services:** The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

**Street Lights:** The District may have expenditures relating to street lights throughout the community. These may be restricted to main arterial roads or in some cases to all street lights within the District's boundaries.

**Water-Sewer Utility Services:** The District will incur water/sewer utility expenditures related to district operations.

**Aquatic Maintenance:** Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

**Lake/Pond Bank Maintenance:** The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

**Wetland Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

**General Liability Insurance:** The District will incur fees to insure items owned by the District for its general liability needs

**Property Insurance:** The District will incur fees to insure items owned by the District for its property needs

**Entry and Walls Maintenance:** The District will incur expenditures to maintain the entry monuments and the fencing.

**Landscape Maintenance:** The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

**Irrigation Maintenance:** The District will incur expenditures related to the maintenance of the irrigation systems.

**Irrigation Repairs:** The District will incur expenditures related to repairs of the irrigation systems.

**Landscape Replacement:** Expenditures related to replacement of turf, trees, shrubs etc.

**Landscape Inspection Services:** The District may contract for field management services to provide landscape maintenance oversight.

**Roadway Repair & Maintenance:** Expenses related to the repair and maintenance of roadways owned by the District if any.

**Street Sign Repair/Maintenance:** The District may incur expenses to maintain custom street signs.

**General Maintenance and Repair:** The District may incur expenses associated with ongoing maintenance and repair of CDD.

**Athletic/Park Court/Field Repairs:** Expense related to any facilities such as tennis, basketball etc.

**Playground Equipment Repair/Maintenance:** Expenses related to annual inspections and ongoing repairs and maintenance of the playgrounds.

**Dog Waste Station/Trash Removal:** Expenses related to ongoing doggie station maintenance and trash removal.

**Miscellaneous Contingency:** Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

## RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

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### EXPENDITURES:

**Capital Reserve:** Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

## DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Special Assessments:** The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

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### EXPENDITURES – ADMINISTRATIVE:

**Bank Fees:** The District may incur bank service charges during the year.

**Debt Service Obligation:** This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.

# Tab 11

**RESOLUTION 2024-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2024/2025 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADOPTING A PRELIMINARY ASSESSMENT ROLL FOR FISCAL YEAR 2024/2025 OPERATION AND MAINTENANCE ASSESSMENTS; SETTING A PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED FISCAL YEAR 2024/2025 OPERATION AND MAINTENANCE ASSESSMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Fishhawk Community Development District ("**District**") IV prior to June 15, 2024, the proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2024 and ending September 30, 2025 ("**Fiscal Year 2024/2025**"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2024/2025 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING ON BUDGET FOR FISCAL YEAR 2024/2025.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: July 3, 2024

TIME: 10:00 a.m.

LOCATION: Lake House at Fishhawk Ranch West  
6001 Village Center Drive  
Lithia, Florida 33547

**TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.

3. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website and the Proposed Budget shall remain on the website as required by applicable law.

4. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

5. **APPROVAL OF PRELIMINARY ASSESSMENT ROLL.** The District Manager has caused to be made a preliminary assessment roll, attached hereto as Exhibit B, which shows the lots assessed, the amount of benefits and the assessment against each lot, which assessment roll is hereby adopted as the District's preliminary assessment roll.

6. **SETTING A PUBLIC HEARING.** A public hearing at which the owners of property to be assessed or any other persons interested therein may appear before the Board and be heard as to the propriety and advisability of the operations and maintenance assessments, the cost thereof, the manner of payment therefore, or the amount thereof to be assessed against each property is hereby declared and set for the following date, hour and location:

DATE:	July 3, 2024
TIME:	10:00 a.m.
LOCATION:	Lake House at Fishhawk Ranch West 6001 Village Center Drive Lithia, Florida 33547

7. **PUBLICATION OF NOTICE.** The District Manager is hereby directed to cause notice of the assessment hearing on the proposed operations and maintenance assessments to be published twice (once a week for two (2) weeks) in a newspaper of general circulation within Hillsborough County, provided that the first publication shall be at least twenty (20) days before and the last publication shall be at least one (1) week prior to the date of the hearing, and to provide such other notice as may be required by law or desired in the best interests of the District.

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8. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 2<sup>nd</sup> DAY OF MAY, 2024.**

ATTEST:

**FISHHAWK COMMUNITY  
DEVELOPMENT DISTRICT IV**

\_\_\_\_\_  
Secretary / Assistant Secretary

By: \_\_\_\_\_  
Its: Chairman / Vice Chairman

**Exhibit A:** Approved Proposed Budget for FY 2024/2025

**Exhibit B:** Preliminary Operations & Maintenance Assessment Roll

**Exhibit A:**

Approved Proposed Budget for Fiscal Year 2024/2025

**Exhibit B:**

Preliminary Operations & Maintenance Assessment Roll

# Tab 12



640 Oakfield drive  
 Brandon, FL 33510  
 (813) 324-9592

# ESTIMATE

## EST-1004

Http://www.Signarama-Brandon.com

Payment Terms: Cash Customer

Created Date: 4/22/2024

**DESCRIPTION:** Reorder: 7 Dibond signs with post no Install

**Bill To:** Fishhawk CDD IV  
 3434 Colwell Ave,  
 Tampa, FL 33614  
 US

**Pickup At:** Signarama  
 640 Oakfield drive  
 Brandon, FL 33510  
 US

**Requested By:** Wesley Elias  
 Email: welias@rizzetta.com  
 Tax ID: 858014985066C2

**Salesperson:** Rachel Ahrens  
 Email: Design@signarama-brandon.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Dibond signs with post no Install	7	\$154.9086	\$1,084.36
<b>Subtotal:</b>				\$1,084.36
<b>Taxes:</b>				\$0.00
<b>Grand Total:</b>				\$1,084.36

Regarding production of custom signs, this estimate is valid based on information from client about the project requirements. Changes by the client after proof and quote approval may result in a change to the price of the produced signs. Production lead time begins After deposit payment is received and, final proof is approved and excludes processing time. After production has begun on custom items deposit will not be reimbursed.

Regarding Installation and onsite services, this quote is for estimation purposes and is not a guarantee of cost for sign services for installation. The Estimate is based on current information from client about the project. Actual cost may change once project elements are finalized. Client agrees that sign service & repair will add on the cost of ballast, LED lights, lamps, sockets, wiring and other components to restore sign illumination as needed only. Client must request and approve complete replacement of lamps. Client may choose to pay for a site survey wherein we will inspect the sign illumination and will provide an itemized list of replacement components the sign needs.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

DUE TO UNCERTAINTY WITH THE PANDEMIC AND SUPPLY CHAIN ISSUES LEAD TIMES MAY BE LONGER THAN STATED.